

ULTIMAR TWO CONDOMINIUM ASSOCIATION, INC.
1540 GULF BLVD.
CLEARWATER, FLORIDA 33767
PHONE 727-593-3955 FAX 727-596-1906

REQUEST TO RESERVE SERVICE ELEVATOR

I wish to reserve the elevator on _____ .Time:AM/PM _____. A \$1000.00 Security deposit is required to reserve the elevator. This deposit covers any damage done to the elevator or to the common areas including floors and doors. It is mandatory for all move in/out requests and all deliveries if the elevator has to be padded. After move in/out or delivery the elevator and common areas will be inspected for damage. If none is found, the security deposit check will be returned.

I will be:

1. _____ Moving In/Out
2. _____ Appliance/Furniture Delivery
3. _____ Remodeling

The time for move in/out is between 8:00am and 4:00pm Monday through Friday. If the time goes beyond 4:00pm or the request is a Board approved special request for Saturday or Sunday, the person requesting the move in/out will be responsible for payment to the Ultimar II Condominium Association of \$25.00 per hour fee when the overtime services of the building maintenance man are required. All requests must be submitted to the office in writing at least twenty-four (24) hours prior to the date required—except for special weekend moves which require the services of the maintenance man and must be approved 10 days in advance.

Signature

Unit No.

Date: _____

Check#: _____

Approved By: _____

Copy: Gatehouse Monitor